

AGENDA

MONTROSE CITY COUNCIL MEETING

AUGUST 12TH 6:00 PM COMMUNITY CENTER

PLEDGE OF ALLEGIANCE

CALL TO ORDER - Roll Call

RULES OF DECORUM

APPROVAL OF AGENDA

APPROVAL OF MINUTES – JULY 8TH and JULY 15TH Meeting Minutes

SPECIAL TOPICS:

- Planning/Zoning New member Oath- Beau Bartscher
- Tim Donelan – Softball sign

OLD BUSINESS

- City Punch list review
- Housing Grant Updates
- 2nd Final Reading: ORD No. 2025-003 Boundaries, Wards and Voting Precincts

NEW BUSINESS

- Sherriff Monthly Report Review
- ORD 2022-004 – Camper/RV living outside campground
- 1st Reading ORD No. 2025-004 Zoning Chapter 13 Variance Protocol
- 1st Reading ORD No. 2025-005 Supplemental Appropriations
- 1st Reading ORD No. 2025-006 Budget Appropriations for 2026
- 1st Final Reading Resolution 2025-006 Set Donation/Budgetary Policy
- 1st Final Reading Resolution 2025-007 Front Foot Levy for 2026
- 1st Final Reading Resolution 2025-008 Minimum Balance Maintained in General Operating Fund

DEPARTMENT REPORTS

- Maintenance:
 - Other updates
- Finance Office:
 - Volleyball Pit expense
 - Music Festival updates
 - Seasonal Camper Janssen Insurance policy; August Annual Letters
 - Seasonal Camper Internet Access; receivers not strong enough
 - OLD Street banners
 - End of Month Campground Revenue / Pool Revenue
 - End of Month Bank Account Balances-Reconciliation – **PRINTOUT**

PAY VOUCHERS - **PRINTOUT**

HEARING OF THOSE PRESENT

- Limited to two minutes; No motions on these topics can be made. Not legal to make any motions because not on the agenda.

EXECUTIVE SESSION

- Personnel

ADJOURN (NOTE: The agenda cannot be changed within 24 hours of the Council meeting.)

City of Montrose
Resolution 2022-005
Set Meeting Decorum Policy

WHEREAS, the City of Montrose has determined the need to set the following Policy for Meeting Decorum. In support of and respect for an open, fair and informed decision-making process, the City Council recognize that:

WHEREAS Civil, respectful and courteous discourse and behavior are conducive to the democratic and harmonious airing of concerns and decision making; and

WHEREAS Uncivil discourse and/or discourteous and inappropriate behavior have a negative impact on the character and productivity of the decision-making process.

WHEREAS In an effort to preserve the intent of open government and maintain a positive environment for citizen input and Council decision-making, the following Rules of Decorum have been established.

Compliance with these rules is expected and appreciated. The Rules of Decorum will be included in the agenda and will be referenced at the beginning of each council meeting and council work session by the presiding officer. A written list of the Rules of Decorum will also be printed and mounted upon the walls of the Council Chambers and the Committee Room.

Therefore, it be resolved that:

- * The Mayor serves as the presiding officer of the Council, the Council President serves in the Mayor's absence.
- * Citizens must be recognized by the presiding officer prior to speaking.
- * Citizens may speak only to the matter for which is being discussed and, in the case of public hearings, those matters which have been advertised and placed on the council meeting agenda.
- * In an effort to accommodate all who wish to address council at a council meeting during the Public Hearing of Those Present, while preserving a reasonable and efficient meeting schedule, each speaker will have a specified amount of time to deliver comments. Comments will be timed by the Finance Officer or designee. Speakers are expected to cease comments immediately upon end-time. Citizens will be allowed to speak for up to 2 minutes.
- * Speakers will conduct themselves in a civil and respectful manner at all times.
- * Speakers will address the presiding officer.
- * Questions to council members or city staff will be facilitated by the presiding officer.
- * Speakers will state their name and address.
- * Speakers will make an effort to speak clearly.
- * Speakers will make an effort to speak succinctly.
- * Speakers will not interrupt members of the City Council nor City Staff
- * Speakers will refrain from the use of obscene language, "fighting words" likely to incite violence from the individual(s) to whom the words are addressed, or other language which is disruptive to the orderly and fair progress of discussion at the meeting.
- * Speakers will refrain from making comments of a personal nature regarding others.
- * Name-calling and/or obscenity is forbidden.
- * Shouting, yelling or screaming is forbidden.

*Council meeting attendees (audience) will refrain from commenting, shouting, booing, clapping, stomping feet or other inappropriate and/or disruptive behavior. Brief clapping is permissible at the end of a speaker's comments.

*Council attendees (audience) should refrain from private conversation during meetings.

*Council attendees (audience) should come and go as necessary from meeting space in the least disruptive manner as possible.

*Council attendees (audience) should not interrupt or speak without being recognized by the presiding officer.

*No campaign placards, banners, or signs will be permitted in the meeting room. Other signage is permitted except signs which violate the Rules of Decorum or that block the view of other attendees.

*Exhibits, displays, and visual aids used in connection with presentations to the City Council are permitted.

It is the intent of council to maintain order and enforce Rules of Decorum for its meetings.

Disregard of these rules will be met with the following consequences:


1. The presiding officer will identify out loud the out-of-compliance behavior and request for the behavior to stop.
2. The presiding officer, Finance Officer or designee will read out loud the relevant "rule of decorum."
3. The speaker will be asked to stop the out-of-compliance behavior.
4. If the behavior continues, the offending individual or party will be asked to leave.
5. If the offending individual does not leave, he or she will be escorted out of the building by a police officer.

All other municipal or state laws and enforcements will apply.


BE IT RESOLVED the City of Montrose hereby authorizes this Meeting Decorum Policy to take effect immediately, due to the extreme disruptions at the previous council meeting.

Passed and Adopted this 8th day of November, 2022.

ATTEST:



Nicole Siemonsma
Finance Officer


Justin Hageman
City of Montrose Mayor

Adopted: November 8th 2022

Published: 11-17-22 \$69.79

Effective: December 7th, 2022

MONTROSE CITY COUNCIL MEETING
UN-APPROVED MINUTES –JULY 8th, 2025

On **JULY 8th, 2025**, the Montrose City Council Meeting took place at the Community Center. *The Pledge of Allegiance* was recited. Mayor Susan Painter called the meeting to order at 6:03pm. **Roll Call:** Council members: Vogel, Binder and Scheff were present. Council member Hanisch arrived at 6:07pm. Finance Officer Siemonsma present. Maintenance Hanisch present. City residents not present. Seasonal campers present. Quorum present. Rules of Decorum stated by Painter.

Action 25-100

Moved by council Binder, seconded by council Scheff for approval of Agenda. **Roll Call:** All favored no opposition. Motion carried.

Action 25-101

Moved by council Scheff, seconded by council Binder for approval of the June 10th and June 19th meeting minutes. **Roll Call:** All favored no opposition. Motion carried.

SPECIAL TOPICS:

FO updated council and mayor regarding the FEMA funds that were projected vs what actually was received for the June 2024 flooding event.

Action 25-102

Moved by council Vogel, seconded by council Scheff, for approval to amend the Automatic Budget Supplement from \$93,703.56 to \$88,503.33 to reflect correct FEMA revenue for 2024 flooding event. **Roll Call:** All favored no opposition. Motion carried.

Resident Fockler was not present to discuss his Music Festival.

Public hearing of anyone regarding property: 204 Elder Street. A variance application was filed for a new fence in the right of way. The Zoning team approved the location of the fence provided an agreement be signed by the property owner, stating the city is not liable for any damages to the fence due to the approved location. No public comment was made on the variance for this property.

OLD BUSINESS:

(2) Housing grants are being reviewed on the state and federal level. No new updates.

City Punch list reviewed by council team. Water fountain in the community center is constantly plugged, therefore the FO asked the council to remove the problem. FEMA spending plans include the reported street repairs plus chip sealing the south side of Montrose to include Lynn Avenue. FO obtained 2 chip seal bids, one from the county and one from Seal Pros, Inc in Harrisburg. County came in with the lowest bid.

Action 25-103

Moved by council Vogel, seconded by council Binder, for approval to remove the water fountain in the community center due to chronic draining issues. **Roll Call:** All favored no opposition. Motion carried.

Action 25-104

Moved by council Hanisch, seconded by council Vogel, for approval to chip seal the south half of Montrose from Main street to Michael circle with the county hwy department. **Roll Call:** All favored no opposition. Motion carried.

NEW BUSINESS:

Sheriff Reports reviewed.

Council and Mayor reviewed the proposed Voting Ward maps provided by GIS Secog to correlate with a new Ordinance being established for ward boundaries. This new map has to follow state laws regarding the most current census population count and ethnicity groups within Montrose city limits.

Action 25-105

Moved by council Vogel, seconded by council Scheff, for approval to accept Map #2 as their updated Voting Ward Map in correlation with an updated Ordinance. **Roll Call:** All favored no opposition. Motion carried.

Action 25-106

Moved by council Binder, seconded by council Vogel, for approval of the 1st reading of ORD No. 2025-003 Boundaries, Wards and Voting Precincts. **Roll Call:** All favored no opposition. Motion carried.

An updated Zoning map has been completed by SECOG to reflect the current zoning areas per passed ordinance history. This map was reviewed by the council team.

Susan Painter was elected June 17th as Mayor for a 2 year term. Mayor Oath was read aloud by Painter.

Action 25-107

Moved by council Hanisch, seconded by council Vogel, for approval to appoint Alex Binder as council president, Nick Vogel as Vice President, Justin Scheff over utilities, Jasen Hanisch and Nick Vogel over Parks/Rec, Susan Painter over Finance and Jasen Hanisch over the streets department. **Roll Call:** All favored no opposition. Motion carried.

Council Vogel expressed a budget request for possible CIP replacement along 1st Avenue. Vogel asked maintenance Hanisch to reach out to Twedt for a quote on that street project.

FO explained the proposed budget policy to the council and mayor regarding public funding requests. A prior Resolution 002-2019 was also discussed regarding donations and loans to individuals and organizations. FO reached out to the city attorney with questions about appropriateness and laws regarding donations from cities. Other cities allow donations to be made to certain non-profit organizations with active budget/donation policies in place and resolutions in place to protect tax payer funds. FO asked the council to redo the donation resolution to provide flexibility to help non-profits through annual budget requests. FO asked the council and mayor to approve a budget/donation policy for public funding requests. FO also discussed tax evasion laws and appropriateness of organizations asking the city to funnel money through government accounting to avoid paying taxes. FO discussed unused budget accumulation in the general operating fund. This issue can be fixed with annual budgeting using a cash applied approach as long as a minimum amount in GF is established via Resolution.

Resolution #2025-006 Set Donations/Budgetary Policy will be reworded to include verbiage about donations to non-profit organizations. This resolution will be proposed again in August's meeting for approval.

Action 25-108

Moved by council Hanisch, seconded by council Binder, for approval and activation of the Budget/Donation Policy regarding public requests for funding and support. **Roll Call:** All favored no opposition. Motion carried.

2026 budget discussions included SMGA membership for economic development education for the council members and mayor for 2026. This requires monthly meeting participation in meetings in SF by council members. FO is in need of a new computer and software, as well as the maintenance computer in office is not working well. Finance computer software is so out of date, software updates cannot be done and accounting help from Banyon is hindered. Sherriff increase from county was discussed, front footage tax levy was discussed, youth sports organization annual pledge was discussed, MAF grant inquiry with the Legion and Busy Bees was discussed for a new Hwy38 sign replacement. Montrose loan debt discussed, Campground and Odell funds discussed, equipment and shop needs for 2026 discussed, and street repairs for 2025, 2026 discussed.

Action 25-109

Moved by council Scheff, seconded by council Hanisch for approval to transfer \$78,500 from the over funded ODELL MM account back into the Campground MM account. **Roll Call:** All favored no opposition. Motion carried.

DEPARTMENT REPORTS

Maintenance Hanisch discussed dust control issues down by CFC. A bid was received to mag treat the road in front of the shop for just over \$1,000. The council discussed long term plans with CFC to help alleviate the dust problems in town due to the nature of the business. FO will double check with the county register of deeds to make sure CFC owns the alleyway in front of the shop. Mag treating all the dirt roads near CFC including E Main street is probably going to run around \$3000 or more per treatment. The council discussed cost sharing the responsibility for mag treatment to keep the dust under control for our citizens.

City pastureland maintenance plans for future was discussed. Council Hanisch will reach out to Zimmer to see if they want to continue to cut the grassland to keep the noxious weeds down.

Maintenance Hanisch stated that the aeration technique at the sewer pond #1 is going great and working well.

FO published Vegetation ORD in July for vegetation nuisance special assessment application with county. Pool is short staffed due to losing a lifeguard for the season after an injury. FO prepared council for possible overtime pay due to unforeseen circumstances as well as managers acting in lifeguard roles with expired certifications.

End of month Campground and Pool Rev/Exp reviewed by council.

End of month bank account balances reviewed by council.

JULY VOUCHERS:

PAID Between Meetings

29553e	FEDERAL TAX PAYMENT	6/20/25	\$1,227.92	Payroll Taxes
29554e	FEDERAL TAX PAYMENT	7/3/25	\$2,177.59	Payroll Taxes
00029e	CAMPSPOT	6/16/25	\$328.50	Camp Reservation Fees
00030e	CAMPSPOT	7/3/25	\$419.00	Camp Reservation Fees
00031e	CLOVER CONNECT	7/3/25	\$217.60	ACH Card Fees for Campground
30716	JEFF GARRETT	7/1/25	\$108.91	UB Deposit Reimbursement
29556e	SD DLR	7/3/25	\$2.25	2nd Quarter DLR Reporting 2025

30704	SD DOR	6/12/25	\$150.00	Webs Pub On-Off Sale license
29555e	SD DOR	7/3/25	\$216.53	Monthly Garbage Tax Reporting
30714	SD RETIREMENT SYSTEM	7/1/25	\$736.14	Monthly Reporting
30715	THE SECURITY STATE BANK	7/1/25	\$1,405.76	Pool; Election; Camp; Shop; Comm Center
29557e	MISCELLANEOUS	6/30/25	\$7.00	Nuvei UB Billing Chargeback

PAID at Council Meeting

30717	#1 BREAK TIME PORTABLES	7/8/25	\$450.00	Handicap PortaPotty Rentals (2)
30718	A&B BUSINESS	7/8/25	\$238.98	Monthly IT Service; Printer Contract
30719	ADDY DISPOSAL	7/8/25	\$3,274.00	Monthly Garbage Fee
30720	BADGER METER	7/8/25	\$57.56	Monthly cellular/network fees
30721	BIERSCHBACH EQUIP	7/8/25	\$420.60	Auger/Construction Tube for SB scoreboard install
30722	CITY OF MONTROSE	7/8/25	\$608.90	Monthly UB Bill
30723	CURT HAHN	7/8/25	\$94.87	BacT Water Sample Fees
30741	DELL RAPIDS LAW FIRM	7/8/25	\$506.00	Lawyer Fees
30724	EIE ELECTRIC, INC	7/8/25	\$1,265.95	SB Scoreboard Electrical work
30725	GOLDEN WEST	7/8/25	\$311.28	Monthly Office Phone Bill
30726	HANISCH PROPERTIES & REPAIR	7/8/25	\$510.00	Post Holes for Scoreboard
30727	HAWKINS, INC.	7/8/25	\$2,063.89	Pool Chems
30728	JOSH HANISCH	7/8/25	\$147.00	Fuel Reimbursement
30729	KINGBROOK RURAL WATER	7/8/25	\$5,955.20	Monthly Water Purchase-Usage
30730	MCCOOK CO. AUDITOR	7/8/25	\$1,733.50	Monthly Sheriff Fee
30731	MCCOOK CO. EMS, INC.	7/8/25	\$762.06	Monthly Ambulance Fee
30732	MENARDS	7/8/25	\$38.96	Shop needs; blades; tire tube
30733	MIDAMERICAN ENERGY	7/8/25	\$69.10	Prior month Usage
30742	MONTROSE GAS PLUS	7/8/25	\$134.57	Fuel for city equipment
30734	NEW CENTURY PRESS	7/8/25	\$366.42	Zoning Public Notices; Minutes Mtg; Election; Resolution
30735	NICOLE SIEMONSMA	7/8/25	\$159.60	Fuel Reimbursement
30736	PFEIFER IMPLEMENT	7/8/25	\$448.06	Tiller Rental for Camp Sites Maint.
30737	SF PUBLIC HEALTH LAB	7/8/25	\$15.00	BacT Water Sample Fees
30738	TEAM LAB	7/8/25	\$1,925.00	Sewer Pond Treatment Tabs
30740	SOUTHEASTERN ELECTRIC COOP	7/8/25	\$4,378.34	Monthly Electric Bill
30739	US BANK, N.A.	7/8/25	\$11,703.04	Loan: DW1 / CW2
TOTAL PAID:			\$44,635.08	

Pay-roll

	Finance Officer		\$4,240.00	2 pay periods - June
	Park Attendant		\$481.04	June Payroll
	Seasonal Mowers		\$285.88	June Payroll
	Seasonal Pool Staff		\$4,698.50	June Payroll
	Certified Operator Temp.		\$100.00	Monthly Payment
	Maintenance Technician		\$1,939.49	2 pay periods - June
	TOTAL SALARIES:		\$11,744.91	
	GRAND TOTAL:		\$56,379.99	

Action 25-110

Moved by council Hanisch, seconded by council Scheff for approval of bills paid between meetings and bills paid at council meeting.
Roll Call: All favored no opposition. Motion carried.

Hearing of those present: Seasonal camper Paplow came to discuss mowing concerns in their areas. Maintenance Hanisch explained that the decks on the mowers were too high to prevent grass burnout, but the decks have since been lowered. Hanisch also stated he would touch base with the mowers on their mowing schedule, instead of mowing on a Monday, mowing on a Thursday if possible. Seasonal campers made mention of how nice the pool house looks and enjoys supporting local businesses in town. Paplow complained about internet access problems. Council Hanisch asked the FO to reach out to Golden West to look into a repeater to extend bandwidth to the north. Paplow complained about providing insurance to the city on his RV. Council members explained that the city is following insurance guidelines and it is in the city's best interest to keep this in their policy for liability purposes. Seasonal camper asked to run

his AC unit during the week when they are not here in Montrose, and council Hanisch recommended they turn it off when they are not here both for the benefit of the camper risking AC problems and also the city utility bills.

Action 25-111

Moved by council Hanisch, seconded by council Scheff to enter into Executive Session at 8:28pm. **Roll Call:** All favored no opposition. Motion carried.

Action 25-112

Moved by council Binder, seconded by council Vogel to Exit Executive Session at 8:44pm. **Roll Call:** All favored no opposition. Motion carried.

Action 25-113

Moved by council Scheff, seconded by council Hanisch to **Adjourn** at 8:45pm. **Roll Call:** All favored no opposition. Motion carried.

Attest: _____
Nicole Siemonsma
Finance Officer

City Mayor or Council President

Published once at the approximate cost of: _____
Publish Date: _____

MONTROSE CITY COUNCIL MEETING
UN-APPROVED MINUTES –July 15th, 2025

On **July 15th**, the Montrose City SPECIAL Council Meeting took place at the Montrose Community Center. Mayor Susan Painter called the meeting to order at 6:00pm. *The Pledge of Allegiance* was recited. **Roll Call:** Council members: Hanisch, Scheff and Binder were present. City resident Fockler present. Finance Officer and Maintenance Supervisor not present. Quorum present. Rules of Decorum stated by Painter

Action 25-114

Moved by council Scheff, seconded by council Binder for approval of Agenda. **Roll Call:** All favored no opposition. Motion carried.

SPECIAL MEETING TOPIC:

Special meeting requested from Fockler for approval of his Music Festival for 2025.

Fockler asked about booking extra campsites for his event. Council members and Mayor stated to check with the finance officer for help booking online.

Fockler asked to hang a banner on the softball field fence. The council was ok with this.

The council and mayor stated that tree stumps left behind in the parks would be removed by the city if not picked up after the music festival.

Action 25-115

Moved by council Binder, seconded by council Scheff for approval of the special event application for the 2025 Montrose Music Festival. **Roll Call:** All favored no opposition. Motion carried.

Action 25-116

Moved by council Binder, seconded by council Hanisch to **Adjourn** at 6:15pm. **Roll Call:** All favored no opposition. Motion carried.

Attest: _____
Nicole Siemonsma
Finance Officer

City Mayor or Council President

Published once at the approximate cost of: _____

Publish Date: _____

SPECIAL TOPICS

2025/2026

City of Montrose Appointments and Terms

Mayor –

Susan Painter	ELECTED 2 YR TERM BY PETITION	June 17 th , 2025 Expires June 2027
	ELECTED AS MAYOR	

Council –

Ward 2:

Jasen Hanisch	APPOINTED June 10 th , 2025	Expires June 2026
Justin Scheff	APPOINTED June 10 th , 2025	Expires June 2026

Ward 1:

Nick Vogel	APPOINTED June 10 th , 2025	Expires June 2026
Alex Binder	APPOINTED June 10 th , 2025	Expires June 2026

Council President/VP – Appointed Each July

President – Alex Binder	APPOINTED July 8 th , 2025	Expires July 2026
Vice-President – Nick Vogel	APPOINTED July 8 th , 2025	Expires July 2026

Department Leaders – Appointed Each July

Utilities – Justin Scheff
Parks & Recreation – Jasen Hanisch & Nick Vogel
Finance – Susan Painter
Streets – Jasen Hanisch

City Attorney – Appointed each January

Dean Hammer 605-428-5444

Newspaper – Appointed each January

The Special – New Century Press

Depository – Appointed each January

Security State Bank in Montrose

Planning and Zoning Commission – (5) Year Term-Municipal Ordinance Title 9

Cliff Hallem	- 605-212-7029	Expires June 2028
Brian Kappenman	- 605-201-4397	Expires June 2026
Beau Bartscher	-605-421-0707	Expires June 2030

Zoning Administrator – Appointed Each July

Cliff Hallem	Expires June 2026
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Maintenance –HIRED Position

Josh Hanisch

Finance Officer – HIRED Position

Nicole Siemonsma

OLD BUSINESS

CITY PUNDJUST ITEMS

CITY OF MONTROSE, SD

NEED:	BID AMOUNT	Actual Spent	COMPANY/SERVICE	Notes:
COMMUNITY CENTER				
Old generator removal				
Door Lock repair				
Water fountain removal?				
BASEBALL FIELD NEEDS				
Plywood partition for women's toilet				
Plywood door for partition-womens toilet				
Storage building soffit repair				
Basketball/Tennis Court				
Install Pickleball posts/nets				Posts here June 2025
STREET REPAIRS				
Fema Repairs / Chip Seal				FEMA \$\$
WATER TOWER SHED				
New Water Shed?				Growing Water Fund

Revised: 7/3/25

ORDINANCE NO. 2025-003

AN ORDINANCE OF THE CITY OF MONTROSE, SD, AMENDING REVISED MUNICIPAL ORDINANCES, BY AMENDING TITLE 2: BOUNDARIES, WARDS AND VOTING PRECINCTS; CHAPTER 2.02: WARDS AND VOTING PRECINCTS; SECTION 2.0201: WARD BOUNDARIES.

BE IT ORDAINED BY THE CITY OF MONTROSE, SD:

Section 1. That Section 2.0201 of the Revised Municipal Ordinances of Montrose, SD is hereby amended to read as follows:

- 2.201 Ward Boundaries. The City shall be divided into two wards, which shall be combined into one election precinct, and shall be designated respectively as Ward One and Ward Two. The ward boundaries of the City of Montrose are declared to be such as have been legally established and amended by law and ordinances of the City. A map illustrating the boundaries and location of each ward is kept on file with the Finance Officer.
- A. First Ward will encompass all of that part of the City south of State Street located between 451st Avenue and Cook Avenue. It shall also encompass all of that part of the City south of Elder Street located between Cook Avenue and Church Street. It shall also encompass all of that part of the City south of Walker Street located between Church Avenue and Second Street. It shall also encompass all of that part of the City south of Montrose Street located between Second Street and First Street.
- B. Second Ward will encompass all of that part of the City north of State Street located between 451st Avenue and Cook Avenue. It shall also encompass all of that part of the City north of Elder Street located between Cook Avenue and Church Street. It shall also encompass all of that part of the City north of Walker Street located between Church Avenue and Second Street. It shall also encompass all of that part of the City north of Montrose Street located between Second Street and First Street. It shall also encompass all of that part of the City north of Dakota Street located between First Street and the eastern city limits of the City.

Adopted this _____ day of _____, 2025.

Mayor

ATTEST:

Finance Officer

Seal

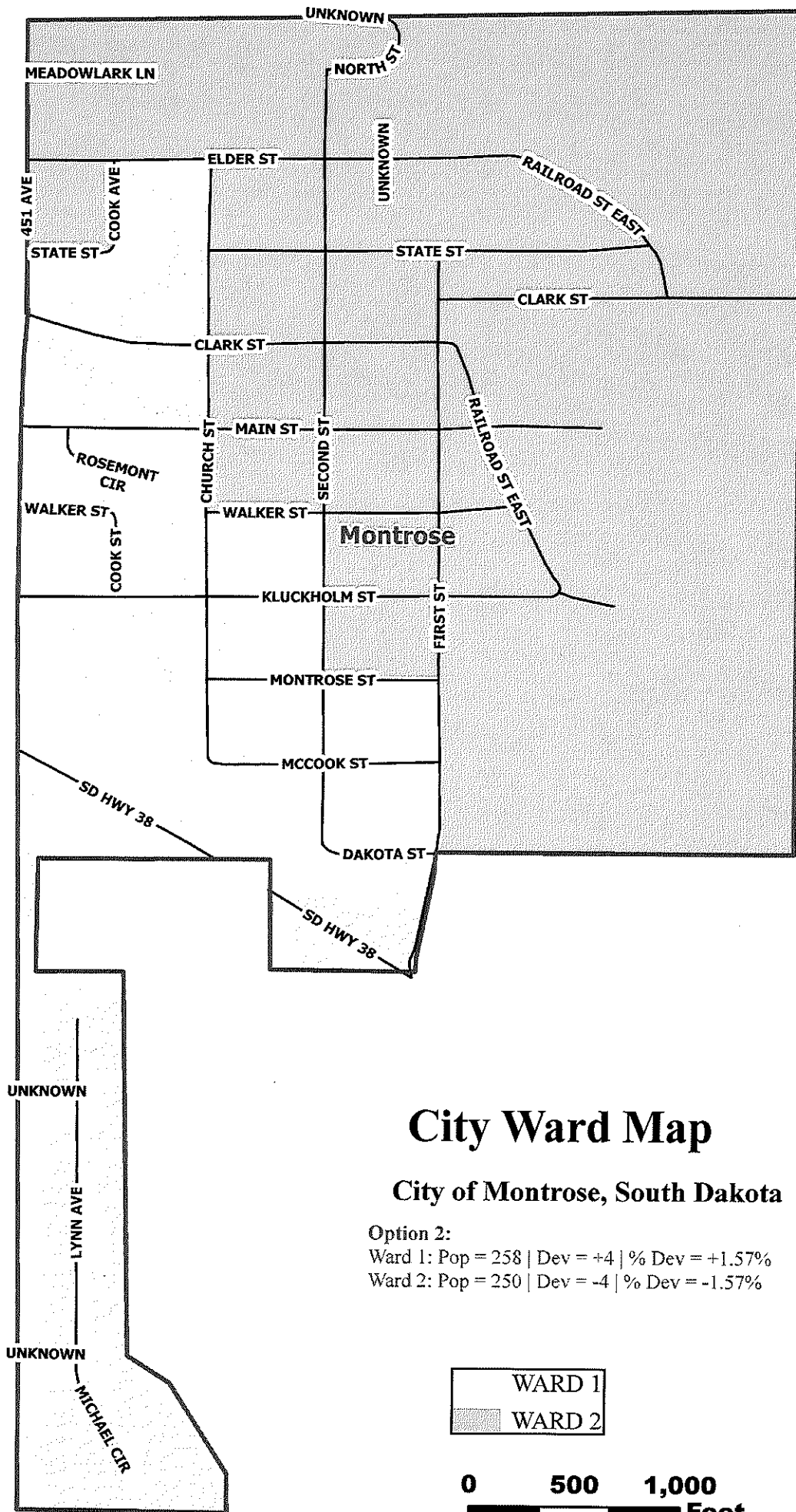
First Reading: _____

Second Reading & Adoption: _____

Published: _____

Effective Date: _____

Published once at the approximate cost of _____.



Optimal District
254

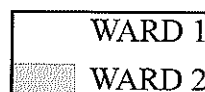
City Ward Map

City of Montrose, South Dakota

Option 2:

Ward 1: Pop = 258 | Dev = +4 | % Dev = +1.57%

Ward 2: Pop = 250 | Dev = -4 | % Dev = -1.57%



0 500 1,000
Feet



NEW BUSINESS

City of Montrose
July 2025 Law Enforcement Report

Hours

Contract Hours Per Week	10
Average Per Day	1.43
Days in Month of <u>July</u>	31
Hours Required for Month	44.29
Hours Worked by McCook County Sheriff's Office	71.25

Contacts

911 Hang-Up	1
Accident	1
Alarm	0
Animal Complaint	0
Assist	0
Bar Checks	0
Burglary	0
Child Abuse	0
CHINS	0
Disturbance	1
Domestic Assault	0
DUI	0
Intentional Damage	0
Investigations	0
Mental Health	0
Missing Persons	0
Motorist Assist	0
Other	3
Protection Order	0
School Patrol	0
Theft	0
Transport	0
Traffic Stops	7
Warnings Issued	1
Citations Issued	4
Warrants	0
Welfare Check	2

Speeding - 2c
 \ 1w
Other - 2c

Date Prepared: 08/04/2025

City of COUNTY
July 2025 Law Enforcement Report

Hours

Contract Hours Per Week

Average Per Day

Days in Month of July 31

Hours Required for Month 0.00

Hours Worked by McCook County Sheriff's Office

Contacts

911 Hang-Up	4	
Accident	14	
Alarm	1	
Animal Complaint	4	
Assist	9	
Bar Checks	0	
Burglary	0	
Child Abuse	0	
CHINS	2	
Disturbance	2	
Domestic Assault	0	
DUI	3	
Intentional Damage	0	
Investigations	0	Speeding < 18c
Mental Health	0	50w
Missing Persons	0	Equipment < 1c
Motorist Assist	10	14w
Other	30	Drug < 1c
Protection Order	0	0w
School Patrol	0	Other < 8c
Theft	1	4w
Transport	0	Verbal Warnings
Traffic Stops	110	↓
Warnings Issued	72	4w
Citations Issued	28	
Warrants	1	
Welfare Check	6	

Date Prepared: 08/04/2025

City of Bridgewater

July 2025 Law Enforcement Report

Hours

Contract Hours Per Week	15
Average Per Day	2.14
Days in Month of <u>July</u>	31
Hours Required for Month	66.43
Hours Worked by McCook County Sheriff's Office	115.00

Contacts

911 Hang-Up	1	
Accident	0	
Alarm	0	
Animal Complaint	0	
Assist	5	
Bar Checks	0	
Burglary	0	
Child Abuse	0	
CHINS	1	
Disturbance	0	
Domestic Assault	0	
DUI	1	
Intentional Damage	1	
Investigations	1	
Mental Health	0	
Missing Persons	1	
Motorist Assist	1	Speeding - 5c
Other	10	3w
Protection Order	0	Equipment - 1c
School Patrol	0	1w
Theft	0	Verbal Warning - 1
Transport	0	
Traffic Stops	11	
Warnings Issued	5	
Citations Issued	6	
Warrants	0	
Welfare Check	2	

Date Prepared: 08/04/2025

City of Canistota
July 2025 Law Enforcement Report

Hours

Contract Hours Per Week	30
Average Per Day	4.29
Days in Month of <u>July</u>	31
Hours Required for Month	132.86
Hours Worked by McCook County Sheriff's Office	202.95

Contacts

911 Hang-Up	0
Accident	1
Alarm	0
Animal Complaint	0
Assist	2
Bar Checks	0
Burglary	0
Child Abuse	0
CHINS	0
Disturbance	3
Domestic Assault	0
DUI	0
Intentional Damage	0
Investigations	0
Mental Health	0
Missing Persons	3
Motorist Assist	0
Other	8
Protection Order	0
School Patrol	0
Theft	0
Transport	0
Traffic Stops	18
Warnings Issued	12
Citations Issued	5
Warrants	0
Welfare Check	0

Speeding $\begin{matrix} \swarrow 2c \\ \searrow 5w \end{matrix}$
Equipment $\begin{matrix} \swarrow 0c \\ \searrow 4w \end{matrix}$
Other $\begin{matrix} \swarrow 3c \\ \searrow 3w \end{matrix}$

Date Prepared: 08/04/2025

City of Salem
July 2025 Law Enforcement Report

Hours

Contract Hours Per Week	52
Average Per Day	7.43
Days in Month of <u>July</u>	31
Hours Required for Month	230.29
Hours Worked by McCook County Sheriff's Office	347.50

Contacts

911 Hang-Up	1	
Accident	1	
Alarm	8	
Animal Complaint	1	
Assist	2	
Bar Checks	0	
Burglary	0	
Child Abuse	0	
CHINS	3	
Disturbance	0	
Domestic Assault	0	
DUI	1	
Intentional Damage	0	
Investigations	3	
Mental Health	0	
Missing Persons	0	
Motorist Assist	1	Alcohol - 1c
Other	14	Speeding < 5c 18w
Protection Order	0	Equipment < 0c 5w
School Patrol	0	Other < 2c 2w
Theft	0	
Transport	0	
Traffic Stops	35	Verbal Warnings - 2
Warnings Issued	27	
Citations Issued	8	
Warrants	1	
Welfare Check	5	

Date Prepared: 08/04/2025

City of Spencer
July 2025 Law Enforcement Report

Hours

Contract Hours Per Week	2.5
Average Per Day	0.36
Days in Month of <u>July</u>	31
Hours Required for Month	11.07
Hours Worked by McCook County Sheriff's Office	51.5

Contacts

911 Hang-Up	0	
Accident	1	
Alarm	0	
Animal Complaint	0	
Assist	1	
Bar Checks	0	
Burglary	0	
Child Abuse	0	
CHINS	0	
Disturbance	0	
Domestic Assault	0	
DUI	0	
Intentional Damage	0	
Investigations	0	
Mental Health	0	
Missing Persons	0	
Motorist Assist	0	
Other	1	
Protection Order	0	Verbal Warning - 1
School Patrol	0	
Theft	0	
Transport	0	
Traffic Stops	1	
Warnings Issued	1	
Citations Issued	0	
Warrants	1	
Welfare Check	0	

Date Prepared: 08/04/2025

	January	February	March	April	May	June	July
Cases	20	14	20	24	17	20	26
Pistol Permits	6	6	5	8	3	8	3
Scram/Remote Breath	6	9	9	12	10	9	7
Drug Patch	3	5	4	5	4	5	6
PBT, UA, Interlock	4	3	3	4	4	4	5
Sex Offenders	12	13	13	13	13	13	13
Civil Papers	37	24	20	19	40	26	29
K-9 Deployments	4	0	0	0	0	1	2

CAMPER

1st Ave

ORDINANCE NO. 2022-004

AN ORDINANCE OF THE CITY OF MONTROSE, SD, AMENDING THE MONTROSE ZONING REGULATIONS, BY AMENDING CHAPTER 8.04(C), ADDITIONAL USE REGULATIONS, OFF-STREET PARKING.

BE IT ORDAINED BY THE CITY OF MONTROSE, SD:

Section 1. That Chapter 8.04(C) of the Montrose Zoning Regulations is hereby amended to read as follows:

C. Vehicle Storage in Residential Zones

1. **Definitions.** For the purposes of this section, the following terms shall have the meaning given herein.
 - a. "Park," "parking," "stored," and "storage" mean on-site parking on residential property for a continuous period more than twenty-four hours.
 - b. "Motorized Recreational Vehicle" means a motorhome built on a truck or bus chassis or a van chassis.
 - c. "Non-Motorized Recreational Vehicle" means an open or enclosed towable recreational vehicle, combining transportation and temporary living quarters that can be unhitched. Including but not limited to: travel trailers, folding camping trailers, and utility trailers. Also includes, but not limited to: boats, horse trailers, utility trailers for storing recreational vehicles and equipment, and trailers used to store motorcycles, personal watercrafts, or all-terrain vehicles.
 - d. "Recreational Vehicle" means motorized and non-motorized vehicles that combine transportation and living quarters for travel, recreation, and camping.
2. **Vehicle Storage.** No person shall keep, store, or otherwise permit any of the following on a lot or parcel of land zoned for residential use:
 - a. Any Semi-truck or component thereof shall not be allowed for storage or parked for more than a period of 24 hours.
 - b. Any vehicle or component thereof which is located on the front yard, not located on either a paved driveway surface or driveway surface approved by the Authorized Agent. For corner lots, the Authorized Agent will determine which side of dwelling unit is the front yard for the purposes of this section.
 - c. Any vehicle or component thereof which creates a pedestrian or vehicular safety hazard.
 - d. **Penalty.**
 1. The City's Authorized Agent will provide a notice of violation to any vehicle or component thereof parked or stored in violation of this ordinance. The vehicle or component thereof must be moved within twenty-four (24) hours from the date of the notice of violation.

2. Any vehicle not moved within twenty-four (24) hours from the date of the notice of violation will be fined \$25 per day until the vehicle or component thereof is moved and in compliance with these regulations.
 - e. Exceptions. The driver of an authorized emergency vehicle, when responding to an emergency call or in pursuit of an actual or suspected violator of the law or when responding to a fire alarm, may park or locate their vehicles irrespective of these provisions.
3. **Motorized Recreational, Non-Motorized Recreational, and Recreational Vehicle, Boat, and Trailer Parking.**
- a. Purpose. The purpose of these regulations is to establish standards for the parking and storage of recreational vehicles, boats, truck campers, and trailers in residential zones to protect the value, character, public health, and safety of residential neighborhoods.
 - b. Standards.
 1. Storing and parking of recreational vehicles shall be allowed year round so long as the vehicle is not connected to city water or sewer services and no person lives in it.
 2. No parking or storage may occur in the front yard. For corner lots, the Authorized Agent will determine which side of dwelling unit is the front yard for the purposes of this section. Temporary parking of a recreational vehicle on a paved driveway in the front yard shall be allowed for up to two consecutive days for the purpose of loading, unloading, or otherwise prepping and cleaning the recreational vehicle. Temporary parking of a recreational vehicle must not encroach onto the public sidewalk nor encroach into the public right-of-way.
 3. Parking or storage is permitted in the side or back yard. Parking or storage must not encroach onto the public sidewalk nor encroach into the public right-of-way and must not be closer than fifteen feet (15) to lot line.
 4. One (1) recreational vehicle not owned by the owner(s) or occupant(s) of the lot shall be allowed for a maximum of seven (7) days in any three (3) month period. A situation requiring an exception to this requirement must be approved by the City Council through a license pursuant to Chapter 4.01 of the Revised Municipal Ordinances of the City of Montrose.
 5. The recreational vehicle is to be connected to an external electrical source and the vehicle generator may not be used.

6. All recreational vehicles stored or parked on a lot must have a current valid license plate affixed thereto and visible at all times. Any vehicle without a current valid license plate shall be declared an inoperable vehicle and subject to Chapter 3.01 of the Revised Municipal Ordinances of the City of Montrose.

c. Penalty.

1. The City's Authorized Agent will provide a notice of violation to any vehicle or component thereof parked or stored in violation of this ordinance. The vehicle or component thereof must be moved within twenty-four (24) hours from the date of the notice of violation.
2. Any vehicle not moved within twenty-four (24) hours from the date of the notice of violation will fined \$25 per day until the vehicle or component thereof is moved and in compliance with these regulations.

Adopted this 10th day of January, 2023.

Susan Painter
Mayor or Council President

ATTEST:

Nick A. A.
Finance Officer

Seal

First Reading: 12-13-22
Second Reading & Adoption: 1-10-23
Published: 1-19-23
Effective Date: 2-8-23

Published once at the approximate cost of 71.00.

AFFIDAVIT OF PUBLICATION

STATE OF SOUTH DAKOTA)

)SS

COUNTY OF McCOOK)

TROY SCHWANS of said County and State, being first duly sworn on his oath, says THE SPECIAL is a weekly newspaper of general circulation, printed and published in Salem, McCook County and State of South Dakota, and has been such newspaper during the times hereinafter mentioned; that the said newspaper is a legal newspaper, that it has a bona fide circulation of more than 200 copies weekly, that it has been published within said County of McCook for more than fifty-two successive weeks prior to the publication of the notice hereinafter mentioned and has been printed during said period and at the present time, in whole in an office maintained at said place of publication; and that I, the undersigned, am publisher or employee of said newspaper, in charge of the advertising department thereof, and have personal knowledge of all facts in this affidavit;

that the advertisement headed.....

City of Montrose

Ordinance No. 2022-004

a printed copy of which is hereto attached, was printed and published in the newspaper for. . . . weeks; that said notice was published in the issues of said paper on the dates as follows, to wit:

The first publication being made on

1/19/2023

the second publication on.....,20.....

the third publication on.....,20.....

the fourth publication on.....,20.....

the fifth publication on.....,20.....

the sixth publication on.....,20.....

and the last publication on.....,20.....

that \$ 71.00 . . . being the full amount of the fees for publication of the annexed notice, insures solely to the benefit of the publisher of the said newspaper; that no agreement or understanding for a division thereof has been made with any person; and that no part thereof has been agreed to be paid to any person whomsoever.

Subscribed and sworn to before me this.....1st.....

day of.....February.....,2023.....

Notary Public.....Luann McKillop.....County

My commission expires.....2-16-24.....

otherwise prepping and cleaning the recreational vehicle. Temporary parking of a recreational vehicle must not encroach onto the public sidewalk nor encroach into the public right-of-way.

3. Parking or storage is permitted in the side or back yard. Parking or storage must not encroach onto the public sidewalk nor encroach into the public right-of-way and must not be closer than fifteen feet (15) to lot line.

4. One (1) recreational vehicle not owned by the owner(s) or occupant(s) of the lot shall be allowed for a maximum of seven (7) days in any three (3) month period. A situation requiring an exception to this requirement must be approved by the City Council through a license pursuant to Chapter 4.01 of the Revised Municipal Ordinances of the City of Montrose.

5. The recreational vehicle is to be connected to an external electrical source and the vehicle generator may not be used.

6. All recreational vehicles stored or parked on a lot must have a current valid license plate affixed thereto and visible at all times. Any vehicle without a current valid license plate shall be declared an inoperable vehicle and subject to Chapter 3.01 of the Revised Municipal Ordinances of the City of Montrose.

c. Penalty.

1. The City's Authorized Agent will provide a notice of violation to any vehicle or component thereof parked or stored in violation of this ordinance. The vehicle or component thereof must be moved within twenty-four (24) hours from the date of the notice of violation.

2. Any vehicle not moved within twenty-four (24) hours from the date of the notice of violation will fined \$25 per day until the vehicle or component thereof is moved and in compliance with these regulations.

Adopted this _____ day of _____, 2022.

Mayor or Council President

ATTEST:

Finance Officer

Seal

First Reading:

Second Reading & Adoption:

Published:

Effective Date:

Published once at the total approximate cost of \$71.00 and may be viewed free of charge at www.sdpublishing.com.

1-19

324093

PUBLIC NOTICE

CITY OF MONTROSE

ORDINANCE NO. 2022-004

AN ORDINANCE OF THE CITY OF MONTROSE, SD, AMENDING THE MONTROSE ZONING REGULATIONS, BY AMENDING CHAPTER 8.04(C), ADDITIONAL USE REGULATIONS, OFF-STREET PARKING.

BE IT ORDAINED BY THE CITY OF MONTROSE, SD:

Section 1. That Chapter 8.04(C) of the Montrose Zoning Regulations is hereby amended to read as follows:

C. Vehicle Storage in Residential

addition of a post to be dug near the Softball Field to add a Banner for the Montrose Music Festival in the summer. The Council will meet on the 1st of February, 2023, at 7:00 PM. Hearing of those present opposition, Motion carried.

Roll Call: All favored no meeting.

meetings and bills paid at council approval of bills paid between seconded by council Vogel for

Moved by council Hentsch, Action 23-0011

GRAND TOTAL: \$47,106.29

TOTAL SALARIES: \$8,473.25

December 2022

\$167.50, Monthly+Extra Time

2022; Certified Operator Temp, \$627.00, 2 pay periods - December

Removal, \$167.21, 2 pay periods

Paid in January; Seasonal Snow

\$4,050.00, Quarterly Payment-

City Council Members, 1/10/23,

pay periods - December 2022;

Finance Officer, \$3,461.54, 2

Payroll

Payment TOTAL PAID: \$38,633.04,

29668, US BANK, 1/10/23,

Start

Balloon Payment for Sewer Loan

1/10/23, \$7,479.95, Beginning

by ballfield; 29674, US BANK,

1/10/23, \$484.50, Fixed Waterleak

29667, TWEET CONSTRUCTION CO,

\$5.00, Pet License Refund for 2023;

29678, TERRI FERRICK, 1/10/23,

Electric Bill - for December Usage;

ELECTRIC COOP 1/10/23, \$1,941.14,

29672, SOUTHEASTERN

for December 2022;

1/10/23, \$415.40, SDRS Reporting

Rural Water for 2023; 29656, SDRS,

\$385.00, Class B Member of SD

RURAL WATER SYSTEMS, 1/10/23,

Repair Shop Supp; 29665, SD

Payloader Repair; Snow Blade

RYANS REPAIR, 1/10/23, \$1,842.00,

Minutes/ORD/Resolution; 29666,

1/10/23, \$324.19, Publishing for

29667, NEW CENTURY PRESS,

Washer Fluid/Winter Equipment

1/10/23, \$38.64, Diesel treatment

Office Deicer Spray; 29677, NAPA

ORDINANCE NO. 2025-004

AN ORDINANCE OF THE CITY OF MONTROSE, SD, AMENDING THE MONTROSE ZONING REGULATIONS, BY AMENDING TITLE 13, BOARD OF ADJUSTMENTS; CHAPTER 13.04, VARIANCES.

BE IT ORDAINED BY THE CITY OF MONTROSE, SD:

Section 1. That Chapter 13.04 of the Montrose Zoning Regulations is hereby amended to read as follows:

13.04 Variances

The Board of Adjustment (Zoning Committee) shall have the jurisdiction to hear and decide upon petitions for variances to vary the strict application of the height, area, setback, yard, parking or density requirements as will not be contrary to the public interest. For purposes of these regulations, public interest shall include the interests of the public at large within the City, not just neighboring property owners. At all times, the burden shall be on the applicant to prove the need for a variance. The following issues are to be considered, each and all of them, as determining factors in whether or not the issuance of a variance is justified:

- A. An unnecessary hardship must be established by the applicant who applies for the variance. For purposes of this Chapter, an unnecessary hardship is a situation where, in the absence of a variance, an owner can make no feasible or reasonable use of the property. Convenience, loss of profit, financial limitations, or self-imposed hardship shall not be considered as grounds for approving a variance by the Board of Adjustment.
- B. Literal interpretation of the provisions of this ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the terms of this ordinance.
- C. The variance requested is the minimum variance that will alleviate the hardship.
- D. Granting of the variance will comply with the general purpose and intent of this ordinance, and will not be offensive to adjacent areas or to the public welfare.
- E. No nonconforming use or structure in the same district and no permitted or nonconforming use or structure in other districts shall be considered grounds for the issuance of a variance.
- F. Exceptional and extraordinary circumstances apply to the property that do not apply to other properties in the same zone or vicinity and that result from lot size or shape, topography or other circumstances which are not of the applicant's making.

- G. In order to preserve the intent of these Zoning Regulations and to protect the public interest, the Board of Adjustment may attach conditions to a Variance. A Variance shall remain valid only as long as the property owner complies with any terms and conditions of the Variance, as attached by the Board of Adjustment.
- H. An Application for a Variance, available from the Authorized Official (Finance Officer) of the City of Montrose, shall be completed by the landowner requesting the Variance. Completed applications shall be returned to the Authorized Official for review. To be considered completed, the application shall contain the following information:
1. Legal description of the land on which such variance is requested, together with local street address;
 2. Name and address of each owner of the property;
 3. Name, address, phone number and signature of the applicant;
 4. Zoning district classification under which the property is regulated at the time of such application;
 5. Description of the variance sought from the Zoning Regulations;
 6. Be accompanied with a site plan, unless waived by the Authorized Official.
- I. The Authorized Official shall review the application, and shall make a recommendation to the Board of Adjustment to either approve or not approve said application. The Authorized Official's recommendation shall include a summary of the application, and the reasons and justification for either approval or disapproval of the application.
- J. The Authorized Official shall set the date, time and place for a public hearing to be held by the Board of Adjustment. The Authorized Official shall notify the landowner by mail, and shall post notices of the public hearing at the City Office and on the property affected by the proposed Variance no less than ten (10) days prior to the scheduled public hearing. No less than ten (10) days before the public hearing, the Authorized Official shall publish notice of the public hearing in a legal newspaper of the city.
- K. The public hearing shall be held. The applicant may appear in person, or by agent or attorney. Minutes of the public hearing shall be recorded and kept in the records of the Board of Adjustment. Written findings certifying compliance with the specific rules governing the action considered at the public hearing shall be completed by the Board. The concurring vote of two-thirds (2/3) of the members of the Board of Adjustment shall be necessary to approve any variance or arrive at any determination.

Section 2. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Adopted this _____ day of _____, 2025.

Mayor

ATTEST:

Finance Officer

Seal

First Reading: _____

Second Reading & Adoption: _____

Published: _____

Effective Date: _____

Published once at the approximate cost of _____.

CITY OF MONTROSE
Ordinance No. 2025-005
2025 SUPPLEMENTAL APPROPRIATIONS ORDINANCE

Be it ordained by the City of Montrose that the following sum is supplementally
appropriated to meet the obligations of the municipality.

41300 Elections		
42900 Other Expenses	\$	750.00
41300 Elections		
42600 Supplies & Materials	\$	100.00
42200 Fire		
42220 Dues & Memberships	\$	420.00
42200 Fire		
42219 Heiman Fire	\$	130.00
42200 Fire		
41400 SDML Workmans Comp	\$	1,025.00
43100 Public Works		
42505 Street LEVY	\$	23,800.00

Total Appropriations	<u>\$</u>	<u>26,225.00</u>
-----------------------------	-----------	------------------

Cash on Hand

41400 Finance Department		
42700 Travel	\$	700.00
41400 Finance Department		
42900 Other Expenses	\$	150.00
45120 Camp		
42900 Other Expenses	\$	19,075.00
45150 Parks & Rec		
42900 Other Expenses	\$	6,300.00

Total Cash on Hand	<u>\$</u>	<u>26,225.00</u>
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First Reading: _____
Second Reading : _____
Adoption: _____
Published: _____
Publish Cost: _____
Effective Date: _____

Mayor or Council President

Seal

Attest:

Nicole Siemonsma
Finance Officer

2026 Appropriations Ordinance

Part One: Be it ordained by the City of Montrose that the following sums are appropriated to meet the obligations of the municipality.

<u>Expenditures:</u>	<u>General Fund</u>
410 General Government	
411 Council	\$ 664,660.00
411.1 Contingency Appropriation <5%	\$ 10,000.00
413 Elections	\$ 900.00
414 Finance Office	\$ 43,964.00
419 Government Bldgs.	\$ 31,720.00
Total General Government	<u>\$ 751,244.00</u>
420 Public Safety	
421 Police	\$ 21,405.00
422 Fire	\$ 11,250.00
423 Planning & Zoning	\$ 100.00
Total Public Safety	<u>\$ 32,755.00</u>
430 Public Works	
431 Highway and Streets	\$ 145,910.00
432 Sanitation	\$ 40,000.00
Total Public Works	<u>\$ 185,910.00</u>
450 Culture-Recreation	
451.1 Swimming Pool	\$ 73,319.00
451.2 Campground	\$ 24,095.00
451.5 Parks & Recreation	\$ 38,314.00
Total Culture-Recreation	<u>\$ 135,728.00</u>
490 Liquor	
493 Dues & Memberships	\$ 300.00
Total Liquor	<u>\$ 300.00</u>
Total 2026 Expenditures	<u><u>\$1,105,937.00</u></u>

Revenues:

Part Two: The following designates the fund or funds that money derived from the following sources is applied to.

<u>Revenue</u>	<u>General Fund</u>
Unassigned Fund Balance	\$ 200,000.00
310 Taxes	\$ 152,817.00
313 Sales Tax	\$ 118,000.00
320 Licenses & Permits	\$ 1,170.00
330 Intergovernmental Revenue	\$ 462,540.00
340 Charges for Goods & Services	\$ 94,800.00
360 Miscellaneous Revenue	\$ 76,110.00
380 Operating Revenue	\$ 500.00
Total Means of Finance	<u><u>\$ 1,105,937.00</u></u>

Ordinance # 2025-006

2026 Appropriations Ordinance

Part Two: Be it ordained by the City of Montrose that the following sums are appropriated to meet the obligations of the municipality.

PROPRIETARY FUNDS

	Water Fund	Sewer Fund
Estimated Beginning Balance 2026:	\$ 30,000.00	\$ 30,000.00
Estimated Revenue:	\$ 113,435.00	\$ 102,380.00
Total Available	\$ 143,435.00	\$ 132,380.00
Less Appropriations	\$ 113,435.00	\$ 102,380.00
Estimated Surplus	<u>\$ 30,000.00</u>	<u>\$ 30,000.00</u>

The Finance Officer is directed to certify the following dollar amount of TAX LEVIES made in this ordinance to the County Auditor: General Fund: \$ 152,797 for 2026

Mayor or Council President

Attest:

(SEAL)

Nicole Siemonsma, City Finance Officer

First Reading: _____

Second Reading: _____

Adopted: _____

Published: _____

Publish Cost: \$ _____

Effective Date: _____

City of Montrose
Resolution 2025-006
Set Donation/Budgetary Policy

WHEREAS, the City of Montrose has determined the need to set the following Budgetary/Donation Policy.

NOW THEREFORE BE IT RESOLVED by the City of Montrose, city funds will not be used to issue loans to anyone for any reason, even if it is for a community benefit.

NOW THEREFORE BE IT RESOLVED by the City of Montrose, city funds may be used to donate to certain NON-PROFIT organizations per governing board discretion, cooperatively in tandem with the current Montrose Budget-Donation Policy of 2025.

BE IT RESOLVED the City of Montrose hereby authorizes this set donation/budgetary policy to take effect on the _____ day of August 2025.

Passed and Adopted this _____ day of August, 2025.

Mayor or Council President

ATTEST:

Nicole Siemonsma
Finance Officer

Adopted: _____

Published: _____

Cost: _____

Effective: _____

**CITY OF MONTROSE
RESOLUTION 2025-007**

**A RESOLUTION OF THE CITY OF MONTROSE TO LEVY A FRONT FOOT
ASSESSMENT FOR ANNUAL MAINTENANCE OF STREET SURFACES AS
PROVIDED FOR IN SDCL 9-43-138.**

WHEREAS SDCL 9-43-138 provides for an annual levy by the governing body of a special maintenance fee for the purpose of maintaining or repairing public improvements, that are maintained by the municipality;

WHEREAS the City of Montrose maintains and repairs street surfaces on its streets within the city limits;

NOW THEREFORE BE IT RESOLVED that the assessment of annual maintenance of street surfaces shall be levied as follows:

1. Designation of lots to be assessed. Pursuant to SDCL 9-43-138, all lots in the City of Montrose fronting a street shall be assessed on the front foot basis.
2. Amount of Assessment. There shall be a levy upon all lots fronting a street \$2.00 per front foot. Front foot means the actual front foot of the premises as established by the buildings thereon, record title and use of the property regardless of the original plat.
3. Assessment. The City Finance Officer is directed to add such assessment to the general assessment against the property and certify the assessment together with the regular assessment to the county auditor to be collected as municipal taxes for general purposes.
4. Assessment subject to review. The assessment is subject to review and equalization the same as assessments or taxes for general purposes.

Mayor or Council President

ATTEST:

Nicole Siemonsma
Finance Officer

Adopted: _____
Published: _____
Cost: _____
Effective: _____

CITY OF MONTROSE
RESOLUTION 2025-008
Minimum Balance Maintained in General Operating Fund

A Resolution authorizing expenditures of accumulations within the general fund and placing a minimum balance boundary in the General Fund.

WHEREAS, the City of Montrose has determined a minimum balance to remain in the general fund be 6 months worth of expenditures and revenues and authorizing accumulations of funds within the general fund to be included in an Ordinance Appropriations Budget for expenditure authority via cash applied option.

BE IT RESOLVED the City of Montrose hereby authorizes the General Fund Operating account maintain 6 months worth of expenditures and revenues when considering a cash applied option and also authorizes a cash applied option within an appropriated budget to mitigate excess fund balance accumulation.

Passed and Adopted this _____ day of August 2025.

Mayor or Council President

ATTEST:

Nicole Siemonsma
Finance Officer

Adopted: _____

Published: _____

Cost: _____

Effective: _____

DEPARTMENT REPORTS

City of Montrose
P.O. Box 97
100 W. Main St., Suite A
Montrose, SD 57048

Phone: 605-363-5065

Fax: 605-363-3982

E-mail montrose@goldenwest.net

www.cityofmontrosesd.com

August 13th, 2025

Re: 2026 Seasonal Campground Site

Dear _____,

We hope you have enjoyed your site for the 2025 season. If you have not met our lovely Campground Hosts, reach out and say hi to LaDawn and Ken Ripperda, they are located in site Season #07. The campground phone number is: 605-363-3010. Otherwise the City Hall number is: 605-363-5065, feel free to call anytime, we like hearing from our seasonal campers, good or bad.

The free WIFI access may or may not reach out to your sites, but if you are near the picnic shelter and bathhouse, you will be able to enjoy this service. The **ID:** _____ and the **Password:** _____. The city explored the cost to project internet further into the campground, but found that it was not cost effective at this time. This internet service is not available to all campers, just the seasonal campers, so please do NOT share the password with anyone else. If this privilege is abused, we will have to turn it off.

If you plan to reserve a site for 2026, this is a friendly reminder to remit a deposit in the amount of \$150 to city hall prior to October 1st, 2025 to hold your spot for the following year. Otherwise, your spot is considered bookable by another patron and you will be asked to move your camper out of the campground by October 2025. If your deposit is paid for the 2026 season, your camper may stay.

We appreciate your business and hope to see you soon!

Respectfully,

Nicole Siemonsma
City of Montrose Finance Officer
(605)363-5065 / Email: montrose@goldenwest.net



CAMPGROUND REVENUE HISTORY

	2022	2023	2024	2025	2025
ODELL ACCT.	18,000	14,000	10,000		
	(9 SEAS)	(7 SEAS)	(5 SEAS)		(5 SEAS) +1
SEASONAL CAMP ACCT.		0	0		
SEASONAL DEPOSITS		0	\$750/2025		300
NIGHTLY REVENUE ONLY			<i>bank statement</i>	#Res. in Camp / ARRIVALS REPORT	<i>bank statement</i>
JAN	175	550	518.90	0	2,770.17
FEB	75	500	191.28	0	634.14
MAR	575	175	3,533.37	0	6,919.43
APR	1,225	875	2,422.81	0	4,921.31
MAY	1,093	3150	3,487.16	60 Confirmations	4,848.21
JUN	7,237	4200	4,837.86	111 Confirmations	5,419.65
JUL	2,880	3200	5,752.01	158 Confirmations	6,923.79
AUG	3,425	2150	5,469.73		
SEP	2,375	2205	2,698.33		
OCT	650	1079	331.49		
NOV	150	0	216		
DEC	220	0	92.38		
Non Seasonal Total:	20,080	18,084.00	28,985.90		32,436.70

2024 Total Revenue: \$38,775.70

revised: 8/6/25

POOL REVENUE

Monthly PASS/Admission DEPOSITS	2025
APRIL	450
MAY	1403.54
JUNE	7667.75
JULY	1,306.00
AUGUST	
Total:	10827

Monthly Concession DEPOSITS	2025
APRIL	25
MAY	0
JUNE	1765.11
JULY	1,467
AUGUST	
Total:	3256.9

Total Pool Rev: \$14,083

revised: 8/6/25

Expenditure Summary

Chart of Accounts

Account Year/Type	Accounts	Fund	Dept	Obj	Entry	View F
<input checked="" type="radio"/> 2023	<input checked="" type="radio"/> General Ledger	Fund	101 General Fund			[Account]
<input checked="" type="radio"/> 2024	<input checked="" type="radio"/> Revenue	Dept	45110 Swimming Pool			
<input checked="" type="radio"/> 2025	<input checked="" type="radio"/> Expenditure	Obj				
<input checked="" type="radio"/> 2026						
Options Reports						Clear

Actual	Budget	Status	Account	Description	Budget 2025	Total 2025
		Active	E 101-45110-41102	Wage - Pool Employees	\$23,972.00	\$17,148.38
		Active	E 101-45110-41106	Wage - Maintenance Tech	\$9,922.00	\$3,442.69
		Active	E 101-45110-41200	Social Security	\$1,460.00	\$1,272.85
		Active	E 101-45110-41210	Medicare	\$378.00	\$297.65
		Active	E 101-45110-41300	Retirement	\$600.00	\$202.73
		Active	E 101-45110-42220	Dues & Memberships	\$1,000.00	\$911.22
		Active	E 101-45110-42500	Repairs & Maintenance	\$4,000.00	\$1,719.60
		Active	E 101-45110-42600	Supplies & Materials	\$2,000.00	\$1,037.71
		Active	E 101-45110-42603	Supplies: Pool Chemicals Cost	\$9,000.00	\$8,743.69
		Active	E 101-45110-42620	Supplies - Concessions	\$2,500.00	\$2,350.36
		Active	E 101-45110-42801	Utilities: Golden West	\$200.00	\$126.56
		Active	E 101-45110-42804	Utilities: Southeastern Electr	\$4,500.00	\$4,299.70
		Active	E 101-45110-42806	Utilities: Water Usage	\$3,400.00	\$1,761.65
		Active	E 101-45110-42900	Other Expenses	\$20,500.00	\$486.50
		Active	E 101-45110-43200	Buildings	\$0.00	\$0.00
		Active	E 101-45110-51100	TRANSFER OUT	\$0.00	\$0.00

Total Pool Exp: \$43,802

2025 General Fund; Money Market Accounts; CD - Overview

Account Name	Account #	Purpose	Opened	Jan. Recon Balance	Feb. Recon Balance	Mar. Recon Balance	Apr. Recon Balance
Checking Account	xxx0164	Operating Fund	x	336,787.96	390,935.16	424,540.54	419,857.55
Water Fund	602	General Fund	x	44,195.15	47,366.52	51,943.60	52,987.90
Sewer Fund	604	General Fund	x	62,706.60	63,009.46	67,450.01	60,731.55
CAMP Account	MMxxx1950	Cmp Dep/Season Dep.	x	92,762.88	93,191.20	99,986.42	104,769.62
ODELL Account	MMxxx1776	Borrow Option	x	192,668.30	192,786.54	192,917.53	193,031.69
Montrose Operations	MMxxx1739	Optional	9/20/2022	185,861.48	260,901.87	261,079.14	261,233.64
Reserve for Equipment	MMxxx1832	Optional	x	45,290.61	45,318.40	45,349.19	45,376.03
Water Fund Savings	MMxxx1997	Savings	3/30/2023	73,569.62	73,614.77	73,664.79	73,708.38
Sewer Fund Savings	MMxxx1973	Savings	3/30/2023	264,800.05	264,962.56	265,142.59	265,299.50
18m CD ODELL	x7010	ODELL Fund	2/22/2019	\$200,000	200,000	200,000	200,000

Account Name	Account #	Purpose	Date Opened	May Recon Balance	Jun. Recon Balance	Jul. Recon Balance	Aug. Recon Balance
Checking Account	xxx0164	Operating Fund	x	469,745.04	491,687.20	479,012.38	
Water Fund	602	General Fund	x	56,191.63	60,976.05	61,661.92	
Sewer Fund	604	General Fund	x	62,043.33	67,059.39	62,098.12	
CAMP Account	MMxxx1950	Cmp Dep/Season Dep.	x	109,180.34	114,329.01	199,116.20	
ODELL Account	MMxxx1776	Borrow Option	x	193,048.61	193,295.16	114,895.70	
Montrose Operations	MMxxx1739	Optional	9/20/2022	261,256.54	261,590.20	261,756.83	
Reserve for Equipment	MMxxx1832	Optional	x	45,380.01	45,437.97	45,466.91	
Water Fund Savings	MMxxx1997	Savings	3/30/2023	73,714.84	73,808.98	73,856.00	
Sewer Fund Savings	MMxxx1973	Savings	3/30/2023	265,322.76	265,661.61	265,830.83	
18m CD ODELL	x7010	ODELL Fund	2/22/2019	\$200,000	200,000	200,000	200,000

Account Name	Account #	Purpose	Date Opened	Sep. Recon Balance	Oct. Recon Balance	Nov. Recon Balance	Dec. Recon Balance	Annual Interest
Checking Account	xxx0164	Operating Fund	x					
Water Fund	602	General Fund	x					
Sewer Fund	604	General Fund	x					
CAMP Account	MMxxx1950	Cmp Dep/Season Dep.	x					
ODELL Account	MMxxx1776	Borrow Option	x					
Montrose Operations	MMxxx1739	Optional	9/20/2022					
Reserve for Equipment	MMxxx1832	Optional	x					
Water Fund Savings	MMxxx1997	Savings	3/30/2023					
Sewer Fund Savings	MMxxx1973	Savings	3/30/2023					
18m CD ODELL	x7010	ODELL Fund	2/22/2019	\$200,000	200,000	200,000	200,000	x

VOUCHERS

AUGUST COUNCIL MEETING VOUCHER SUMMARY

PAID Between Meetings

29558e	FEDERAL TAX PAYMENT	7/18/25	\$1,458.45	Payroll Taxes
29560e	FEDERAL TAX PAYMENT	8/1/25	\$1,568.57	Payroll Taxes
000033e	CAMPSPOT	8/5/25	\$550.50	Camp Reservation Fees
000032e	CLOVER CONNECT	8/4/25	\$257.59	ACH Card Fees for Campground
30743	GOLDENVIEW READI-MIX	7/10/25	\$547.50	Softball Scoreboard Concrete work
30751	MENARDS	8/5/25	\$115.90	Comm Center Cleaning Supplies
029559e	NUVEI-CLOVER CONNECT	7/17/25	\$300.00	UB Annual Merchant Fees x4
029561e	SD DOR	8/5/25	\$231.57	Monthly Garbage Tax Reporting
30752	SD RETIREMENT SYSTEM	8/5/25	\$788.48	Monthly Reporting
30750	THE SECURITY STATE BANK	8/1/25	\$1,953.71	Pool Candy; Ofc supplies; Pool Vac Cord; Council plaques; Parks/Rec Supplies; Campground Supplies
30749	US BANK, N.A.	8/1/25	\$6,259.62	Loan: DW2 / CW4

PAID at Council Meeting

30753	A&B BUSINESS	8/12/25	\$236.29	Monthly IT Service; Printer Contract
30754	ACE HARDWARE	8/12/25	\$8.99	Pool Hose Nozzle for chem building
30755	ADDY DISPOSAL	8/12/25	\$3,269.00	Monthly Garbage Fee
30784	BADGER METER	8/12/25	\$120.89	Monthly cellular/network fees
30756	BEN WIEBERSICK	8/12/25	\$119.24	Lifeguard Reimbursement
30785	BENDERS SEWER/DRAIN	8/12/25	\$925.00	Liftstation cleaning
30758	BIERSCHBACH EQUIPMENT	8/12/25	\$194.00	Boom Rental for Street Banners
30759	CALEB VOGEL	8/12/25	\$119.53	Lifeguard Reimbursement
30760	CITY OF MONTROSE	8/12/25	\$707.14	Monthly UB Bill
30761	DAWSON DORR	8/12/25	\$119.53	Lifeguard Reimbursement
30762	DELL RAPIDS LAW FIRM	8/12/25	\$132.00	Lawyer Fees
30763	ELLA WEBER	8/12/25	\$103.79	Lifeguard Reimbursement
30764	GOLDEN WEST	8/12/25	\$321.64	Monthly Office Phone Bill
30765	HAWKINS, INC	8/12/25	\$2,003.89	Pool Chemicals
30766	JOSH HANISCH	8/12/25	\$45.85	Fuel Reimbursment for Lift Rental
30767	KEN RIPPERDA	8/12/25	\$46.56	Bathhouse shower floor transitions
30768	KINGBROOK RURAL WATER	8/12/25	\$5,559.60	Monthly Water Purchase-Usage
30769	MAKARIE WIEBERSICK	8/12/25	\$125.00	Lifeguard Reimbursement
30770	MCCOOK CO. AUDITOR	8/12/25	\$1,733.50	Monthly Sheriff Fee
30771	MCCOOK CO. EMS, INC.	8/12/25	\$762.06	Monthly Ambulance Fee
30772	MIDAMERICAN ENERGY	8/12/25	\$36.75	Prior month Usage
30773	MONTROSE GAS PLUS	8/12/25	\$239.59	Fuel for City Equipment
30774	NEW CENTURY PRESS	8/12/25	\$193.89	Public Notices; Mtg Minutes
30775	PAISLEE LINDSTROM	8/12/25	\$222.92	WSI/Lifeguard Reimbursement
30776	PRO APPLICATION AG SERVICES	8/12/25	\$100.00	Roundup for Campground sites
30783	PUTHOFF SALES AND SERVICE	8/12/25	\$27.98	Grasshopper mower maint.
30777	SF PUBLIC HEALTH LAB	8/12/25	\$100.00	BacT Water Sample Fees x5 months
30778	SD 811	8/12/25	\$33.60	Locate fees
30779	SOUTHEASTERN ELECTRIC COOP	8/12/25	\$4,731.03	Monthly Electric Bill
30780	STURDEVANTS	8/12/25	\$22.49	Grasshopper mower maint.
30781	VESERIS	8/12/25	\$1,413.96	Mosquito Spray Chem supply 2025
30782	XANDER BEHRENS	8/12/25	\$101.21	Lifeguard Reimbursement
TOTAL PAID:			\$37,908.81	

Payroll

	Council members		\$3,325.00	Paid in July
	Finance Officer		\$4,240.00	2 pay periods - July
	Park Attendant		\$584.92	2 payperiods - July
	Seasonal Mower		\$298.20	2 payperiods - July
	Seasonal Pool Staff		\$8,035.25	2 payperiods - July
	Certified Operator Temp.		\$100.00	Monthly Payment
	Maintenance Technician		\$2,375.67	2 pay periods - July
	TOTAL SALARIES:		\$18,959.04	
	GRAND TOTAL:		\$56,867.85	